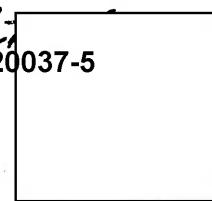


**SECRET**

Chief, Management Staff

22 August 1956

25X1A9  
A

Chief, OEM Staff (DD/P Area)

Area Weekly Report for Period 16 August 1956 Through 22 August 1956

1. Accomplishments

## a. T/O's Processed:

	<u>Examiner</u>	<u>Control Number</u>	<u>Org. Element</u>	<u>No. Positions</u>
25X1A9A	[Redacted]	(1) 943	PP	2
		(2) 944	FE	2
		(3) 946	NEA	1
25X1A9A	[Redacted]	(4) 956	NEA	1
		(5) 959	FE	2
25X1A9A	[Redacted]	(6) 954	FE	2
		(7) 957	ME	2

## b. Other:

<u>Examiner</u>		
25X1A9A	[Redacted]	(1) Training Schedule for DD/P Management Staff developed for FY 1957

2. Current Assignments

	<u>Examiner</u>		
25X1A9A	[Redacted]	(1) MS-888, OC, Supplemental Program Div. T/O, [Redacted]	25X9A 2
25X1A9A	[Redacted]	(2) MS 6-44, Administrative Burden at Small Stations	
		(3) MS 6-42, CS Information Reports Distribution Analysis and Procedures	
		(4) MS-931, PPC Revised Hqs T/O, [Redacted] Positions	25X9A 2

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25X1A9A

(5) ES-1854, Cover Improvements for Staff Employees and Staff Agents Terminal Processing

25X1A9A

(6) MS 6-50, ES-2298, Pouch Registering Procedure  
(7) MS-923, DDI/FE, Establishment of One Position at  (also MS-942)

25X1A9A

- (8) MS-934, TSS, Realignment of FE T/O,  Positions
- (9) MS 5-38, T/O System Analysis, Manpower Control
- (10) MS-952, OC, Establishment of 1 Position in Hqrs. Signal Center
- (11) MS-953, OC, Reorganization of Engineering Division,  Positions
- (12) MS-955, FE, Transfer of one ceiling from FE to NNA and Deletion of one FE Position
- (13) MS-945, FE, Transfer Position BF 222, UV to V
- (14) MS-963, WH, Reclassification of one position,
- (15) MS 6-30, DD/P Forms Program
- (16) MS 6-34, DD/P Reports Management Program
- (17) MS 6-46, DD/P Business Machines Facilities

25X1A6  
A25X9A  
225X9A  
225X1A6  
A25X1A9  
A**SECRET**